



Mackenzie County

BUDGET COUNCIL MEETING AGENDA

DECEMBER 5, 2017

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
BUDGET COUNCIL MEETING**

**Tuesday, December 5, 2017
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

CALL TO ORDER:	1.	a)	Call to Order	Page 3
AGENDA:	2.	a)	Adoption of Agenda	3
ADOPTION OF PREVIOUS MINUTES:	3.	a)	None	
DELEGATIONS:	4.	a)	Jack Eccles, Northern Lights Gas Co-op (10:00 a.m.)	
COUNCIL COMMITTEE REPORTS:	5.	a)	None	
GENERAL REPORTS:	6.	a)	None	
TENDERS:	7.	a)	None	
PUBLIC HEARINGS:	8.	a)	None	
ADMINISTRATION:	9.	a)	None	
AGRICULTURE SERVICES:	10.	a)	None	
COMMUNITY SERVICES:	11.	a)	None	

- | | | | | |
|--|-----|----|--|---|
| FINANCE: | 12. | a) | 2018 Grants to Non-Profit Organizations | 5 |
| | | b) | Review of Proposed 2018 Capital Projects – TCA
<i>(refer to November 28, 2017 meeting agenda)</i> | |
| OPERATIONS: | 13. | a) | None | |
| PLANNING &
DEVELOPMENT: | 14. | a) | None | |
| UTILITIES: | 15. | a) | None | |
| INFORMATION /
CORRESPONDENCE: | 16. | a) | None | |
| IN CAMERA
SESSION: | 17. | a) | Legal | |
| | | b) | Labour | |
| | | c) | Land | |
| NOTICE OF MOTION: | 18. | | Notices of Motion | |
| NEXT MEETING
DATES: | 19. | a) | Budget Council Meeting
December 11, 2017
10:00 a.m.
Fort Vermilion Council Chambers | |
| | | b) | Regular Council Meeting
December 12, 2017
10:00 a.m.
Fort Vermilion Council Chambers | |
| ADJOURNMENT: | 20. | a) | Adjournment | |



Mackenzie County

REQUEST FOR DECISION

Meeting:	Budget Council Meeting
Meeting Date:	December 5, 2017
Presented By:	Karen Huff, Director of Finance
Title:	2018 Grants to Non-Profit Organizations

BACKGROUND / PROPOSAL:

A summary of the 2018 Grants to Non-Profit Organizations requests is attached.

The Non-Profit Organizations were invited to make a presentation to Council regarding their 2018 application request. Below is a schedule of presentations:

- 10:15 a.m. Fort Vermilion Board of Trade
- 10:30 a.m. Friends of the Old Bay House
- 10:45 a.m. Fort Vermilion Agricultural Society
- 11:00 a.m. La Crete Agricultural Society
- 11:15 a.m. Rocky Lane Agricultural Society
- 11:30 a.m. Rainbow Lake Youth Centre
- 1:00 p.m. Fort Vermilion Recreation Society

The following organizations were unable to attend the meeting however have provided a letter to Council (attached):

- La Crete Meals for Seniors Society
- Mackenzie Regional Community Society – Victim Services Unit
- La Crete Seniors Inn Society
- Tompkins Improvement Board

OPTIONS & BENEFITS:

Author: Karen Huff **Reviewed by:** _____ **CAO:** _____

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

- Simple Majority Requires 2/3 Requires Unanimous

For review and discussion.

Author: _____ Reviewed by: _____ CAO: _____

2018 Grants to Non-Profit Organizations

MACKENZIE COUNTY

Summary of 2018 Grants to Other Organizations (NPOs)

Orginazation	2018 Budget	2018 Request	2017 Budget	2016 Actual	2015 Actual
Mackenzie County Library Board		241,550	239,080	237,910	228,000
Recreation Boards		2,063,050	1,727,739	1,370,546	1,105,901
FCSS		468,271	373,353	373,353	293,341
Agriculture		133,000	127,000	110,000	150,000
Other		835,500	464,541	426,908	402,500
	-	3,741,371	2,931,713	2,518,717	2,179,742

Specification of requests by location:

Location	FCSS	Other Grants	Recreation Boards	Agriculture	Mackenzie County Library	Total
3 Recreation Boards - Capital			1,025,700			1,025,700
Fort Vermilion	238,700	148,510	233,496			620,706
La Crete	220,630	290,450	378,800			889,880
Zama	8,941	8,000	118,880			135,821
High Level		40,000				40,000
Rocky Lane		29,000				29,000
Rainbow Lake		77,300				77,300
Library					241,550	241,550
Other (Regional)		105,040		133,000		238,040
Tourism		0				0
Cemeteries		4,200				4,200
Total 2018 Budget	468,271	702,500	1,756,876	133,000	241,550	3,302,197

**Mackenzie County
Library Boards**

Mackenzie Library Board

	2018 Budget	change	2018 Request	change	2017 Actual	change	2016 Actual	change	2015 Actual	change
Mackenzie Library Board		-100.00%	212,500	0.00%	212,500	0.00%	212,500	0.00%	212,500	1.09%
Town of High Level Cost Sharing*		-100.00%	15,500	0.00%	15,500	0.00%	15,500	0.00%	15,500	-1.96%
Utilities			13,550	22.29%	11,080	11.81%	9,910	10.79%	8,945	
Total	-		241,550	1.03%	239,080	0.49%	237,910	0.41%	236,945	4.83%

Mackenzie County
Recreation Boards

		2018 Budget	2018 Requests	2017 Actual	2016 Actual	2015 Actual
FV Recreation Society	Capital - see specification	-	853,200	555,000	113,870	129,500
	Operating - Board & Facilities		233,496	185,850	185,850	185,850
	Total requested	-	1,086,696	740,850	299,720	315,350
	<i>Paid by County:</i>					
	Operating - utilities		113,948	116,527	69,807	110,978
	Operating - insurance		17,103	16,912	16,912	17,555
	Total requested + paid by County	-	1,217,747	874,289	386,439	443,884

LC Recreation Society	Capital - see specification	-	172,500	177,700	414,149	82,030
	Operating - Board & Facilities		378,800	298,600	298,600	242,585
	Total requested	-	551,300	476,300	712,749	324,615
	<i>Paid by County:</i>					
	Operating - utilities		113,652	131,250	71,439	125,000
	Operating - insurance		37,267	36,828	36,828	38,319
	Total requested + paid by County	-	702,219	644,378	821,016	487,934

Zama Recreation Society (excl. FCSS & excl. Chamber of Commerce)	Capital - see specification	-	-	75,000	30,920	78,200
	Operating - Board & Facilities		118,880	118,880	118,880	118,880
	Total requested	-	118,880	193,880	149,800	197,080
	<i>Paid by County:</i>					
	Operating - Utilities		18,387	9,424	7,523	8,975
	Operating - Insurance		5,816	5,769	5,769	5,885
	Total requested + paid by County	-	143,084	209,073	163,092	211,940

Summary	2018 Budget	2018 Requests	2017 Actual	2016 Actual	2015 Actual
Total capital (County's portion)	-	1,025,700	807,700	558,939	289,730
Total operating	-	731,176	603,330	603,330	547,315
Total capital + operating	-	1,756,876	1,411,030	1,162,269	837,045
County-paid utilities & insurance	-	306,174	316,709	208,277	306,713
Grand total	-	2,063,050	1,727,739	1,370,546	1,143,758

Specification of Capital Grant Requests for 2018 (includes non-TCA items)	2018 Budget	2018 Requests	Cost Allocation - Approved			Notes
			Rec. Board cost share	County cost share	Total	
Fort Vermilion Recreation Society:						
New Hockey Boards and Glass for ice surface W/ netting		240,000				
Facility Lighting upgrade		50,000			-	
Boiler Room upgrades		45,000			-	Recommended by Admin
Splash Pad Renovations		20,000			-	
Second Beach Volleyball court		10,000			-	
Facility Door upgrade		30,000				
Facility Security Camera System		12,000				
Fitness Centre Equipment		20,000				
Full Size Soccer Nets		10,000				
Facility Booking Software		2,400				
Install Air Conditioning		59,800				Recommended by Admin
Artificial Ice Header Replacement		79,000				Recommended by Admin
Emergency Generator		275,000			-	Recommended by Admin
Subtotal - Fort Vermilion Recreation Society	-	853,200	-	-	-	
La Crete Recreation Society:						
Sprinklers for Ball Diamonds		60,000			-	
Skate Shack in Bluehills, shingles, roof extension, siding		20,000			-	
Renovate old dressing rooms (paint, vanities, bench)		35,000			-	
two sets of mini nets & portable boards		8,500			-	
Floor Scrubber		7,000			-	
Two Heaters for Bleachers		6,500			-	
Splash Park Electrical and Plumbing		18,000			-	
Wheel chair lift for hall & Wheel chair accessibility						no amount given
Parking Lot Slurry & Lines		17,500			-	Recommended by Admin
Subtotal - La Crete Recreation Society	-	172,500	-	-	-	
Zama Recreation Society:						
Requesting only Carry forward from 2017						
Subtotal - Zama Recreation Society	-	-	-	-	-	
Total - Recreation Societies	-	1,025,700	-	-	-	

Mackenzie County

Schedule of Recurring Grants - FCSS

	2018 Budget	change	2018 Requests	change	2017 Actual	change	2016 Actual	change	2015 Actual	change
Fort Vermilion FCSS		-100%	238,700	60%	149,202	18%	149,202	18%	126,019	0%
La Crete FCSS		-100%	220,630	3%	215,210	18%	215,210	18%	181,770	0%
Zama FCSS		-100%	8,941	0%	8,941	18%	8,941	18%	7,552	0%
Total FCSS Funding Requested:		-100%	468,271	25%	373,353	18%	373,353	18%	315,341	0%
Provincial FCSS Funding (80%)		-100%	298,682	0%	298,682	18%	298,682	18%	252,273	0%
Municipal Share (20%)+		-100%	74,671	0%	74,671	18%	74,671	18%	63,068	0%
Provincial + Municipal funding available:		-100%	373,353	0%	373,353	18%	373,353	18%	315,341	0%
Requested over the funding available:			94,918		0		0		0	

The 20% municipal share is funded by the County's municipal taxes.

Mackenzie County
Grants to Other Non-Profit Organizations

Organization	Operating or Capital	2018 Budget	2018 Request	2017 Approved	2016 Approved	2015 Approved	2018 Notes
Assumption Region Community Policing Society	Operating		6,040	-	-	-	Organize past and future financial records. Purchase wall mount pamphlet holder. Vehicle and emergency kits. Promotional items
Frontier Veterinary Services	Operating - Large Animal		26,000	20,000	-	-	
	Operating		40,000	40,000	60,000	100,000	
FV Agricultural Society - Heritage Centre	Operating		45,000	25,000	25,000	25,000	Museum Curator wages. Exhibit development. Computer Upgrades. General operation costs.
FV Area Board of Trade	Operating		80,510	12,000	12,000	12,000	Aquiring Airport terminal for office. Build a secured visitor display for york boat. Canada Day festivities. Board Activites including monthly meetings, memberships, facility costs.
	Operating		-	-	-	-	
FV Friends of the Old Bay House Society	Capital		23,000	11,500	-	-	Restore Old Bay house Grant Request for shortfall of funds required.
FV Mackenzie Applied Research Association	Operating		50,000	50,000	50,000	50,000	
	Operating		15,000	15,000	-	-	
FV Royal Canadian Legion, Branch 243	Operating		-	6,000	6,000	6,000	Did not receive a 2018 Application
FV Seniors' Club	Operating		-	4,000	4,000	4,000	Did not receive a 2018 Application
FV Walking Trail - in TCA budget	Operating		-	-	-	10,000	Did not receive a 2018 Application
Fort Vermilion Youth Programs	Operating		-	-	-	5,000	Did not receive a 2018 Application
HL Agricultural Exhibition Association	Capital		15,000	15,000	10,000	10,000	Cost Sharing: \$20,000 from HLAEA. Track and Field upgrades. Outhouse replacement.
HL Rural Community Hall	Operating		10,000	10,000	10,000	10,000	
	Capital		15,000	10,000	10,000	7,000	
HL Trappers Association	Capital		-	6,000			
LC Area Chamber of Commerce	Operating		25,000	23,000	23,000	23,000	
LC Agricultural Society - Mennonite Heritage Village	Capital		13,000	10,000	10,000	10,000	(50/50 cost share) Install power to south museum equipment shed. Develop an interpretive galary. Flower mil Ext steps. Wind Mill Base
	Operating		80,000	35,000	35,000	35,000	
	Operating-Utilities & Insurance		41,000	41,000	22,489	41,506	
LC Community Equine Centre	Operating - Heat and Power		-	10,000	100,000		Did not receive a 2018 Application
LC Field of Dreams Stampede Committee (Rodeo)	Capital		90,000	35,000	-	-	Facility improvements and upgrades. Install arrow pens. Payoff of the rest of the bleacher roof cost.
LC Meals for Seniors	Operating		6,000	4,000	4,000	4,000	Providing hot lunches for seniors.
LC Polar Cats	Operating		15,000	5,000	5,000	5,000	<u>RECEIVED PAST DEADLINE.</u> Trails and site maintenance. Connect LC and HL ice crossing trails
La Crete Recreational Society - Rec. Programs Director			-	-	-	50,000	Not Requested in 2018 Grant Application
LC Seniors Inn (drop-in centre)	Operating		3,000	3,000	3,000	3,000	Operating Costs
	Operating - Utilities		2,450	1,341	1,219	1,456	2018 Includes Sewer/Water and Gas
LC Walking Trails - in TCA budget	Operating		-	-	-	10,000	Did not receive a 2018 Application
Mackenzie Regional Community Society	Operating		10,000	-		-	Offer direct support to victims
Rainbow Lake Family Centre	Capital		6,300	5,000	-	10,000	Facility Improvements - Outdoor/Indoor
Rainbow Lake Nursery School Society	Capital		4,000				Purchase of new and replacement toys.
Rainbow Lake Youth Center	Capital		28,000				Build a disconnect room. Update current technology. Funds for Activity nights
	Operating		39,000	7,500			Youth Supervisor wages. Misc operating expenses

Organization	Operating or Capital	2018 Budget	2018 Request	2017 Approved	2016 Approved	2015 Approved	2018 Notes
Rocky Lane Agricultural Society	Capital		15,000	12,000	12,000	14,000	Indoor arena storage addition
	Operating		14,000	12,000	14,000	14,000	outdoor skating rink/ cross country ski facility operations
	Operating - Arena Heat and Power		-	10,000	-	-	
Tompkins Improvement Board	Operating		15,000				Cost Sharing: \$30,000 from TIB. Cost assessment for Blue Hills Community Complex
Watt Mountain Wanderers	Operating		-	5,000	5,000	10,000	Did not receive a 2018 Application
ZA Chamber of Commerce	Operating		8,000	8,000	8,000	8,000	Operating Costs
REDI	Operating		28,000	28,000	28,000	28,000	
Farm Safety	Operating		2,000				
Mackenzie Tourism (DMO)	Operating		-	-	-	15,000	
Mackenzie Golf	Operating		1,000	1,000	1,000	1,000	
High School Bursaries	Operating		25,000	25,000	24,000	25,000	
Cemeteries	Operating		4,200	4,200	4,200	3,500	
Grants to Other Organizations - Misc	Operating		15,000	15,000			
Emergent/ Emergency Funding	Operating		20,000				
Total		-	835,500	464,541	426,908	450,462	

*Blanks indicate no application received

Mackenzie County
Cemeteries

	2018 Budget	2018 Request	2017 Actual	2016 Actual	2015 Actual	2014 Actual	2013 Actual
St. Henry's RC Cemetary		600	600	600	500	500	500
St. Luke's Anglican Cemetary		600	600	600	500	500	500
La Crete Bergthaler		600	600	600	500	500	500
La Crete Christian Fellowship		600	600	600	500	500	500
North Paddle River Cemetary		600	600	600	500	500	500
Cornerstone Evangelical Church		600	600	600	500	500	500
Ruthenian Greek Cemetary		600	600	600	500	500	500
	-	4,200	4,200	4,200	3,500	3,500	3,500

No request
received

LA CRETE MEALS FOR SENIORS SOCIETY

PO Box 1775, La Crete, Alberta
T0H 2H0

October 11, 2017

Mackenzie County
PO Box 640
Fort Vermilion, AB
T0H 1N0

Attention: Jannelle Batt, Finance Officer

Dear Ms. Batt;

2018 Grant Application

The La Crete Meals for Seniors Society has been in existence since the year 2000. The Society provides a hot noon meal for the residents of the La Crete Altenheim. Visitors are welcome as long as they reserve in advance and they are expected to pay for their own meals. We have two employees; a head cook and a cook's assistant. We have approximately 15 volunteers that we can call in if required to help with meal preparation and/or clean up, as well as seven Board members. We have three or four fundraising suppers annually, which are normally, attended by over 100 people. These suppers are by donation only.

The La Crete Meals for Seniors Society was formed to continue providing the noon meal and social interaction for Altenheim residents when Mackenzie Housing relocated their kitchen services from the Altenheim to the Heimstead Lodge in 2000. It has been well received by residents and is something they look forward to. Very often elderly people don't eat properly if they have to cook for themselves so the Society has taken the responsibility of providing one well balanced meal daily Monday through Friday.

Enclosed is the 2018 Grant Application for the La Crete Meals for Seniors Society along with the following information:

- 2016 audited financial statements;
- 2018 operating budget;
- Current year to date financial statement as of August 31, 2017;
- Societies Act registration number (on application);
- Insurance coverage documentation;
- Detail of matching resources, including volunteer hours and fundraising information (see above). The Society has received no provincial or federal grants; and
- Purchasing policy/procedure.

The Society's Executive and Board members do not receive honorariums or expenses. Their time and resources are strictly on a volunteer basis and they are very committed to the Society's cause. Board members are:

- Henry Neufeld, President
- John Hamm, Vice-President
- Mary Driedger, Treasurer
- Eva Derksen, Secretary
- David Zacharias, Director
- Willie Peters, Director
- Henry Derksen, Director

If you have any questions or require more information, please call Eva Derksen at 780-928-2386; or the undersigned at 780-928-4847.

Yours truly,

Henry Neufeld
President

ed/ Enclosures



November 30, 2017

To Whom It May Concern;

Mackenzie Regional Community Society, Victim Service Unit is a non-profit organization, based out of the Fort Vermilion RCMP detachment, whose purpose is to minimize the impact of crime and trauma on victims. We provide support, information, referrals and court support to victims of crime and tragedy within the Fort Vermilion RCMP Detachment area. We operate 24 hours per day, 365 days per year with the assistance of our Solicitor General trained advocates. Family violence against female victims is the most prominent crime/trauma that we respond to. Often times there are secondary victims, such as children, whom we also assist, and ensure they are receiving the care and attention that they need.

We would like to use the Mackenzie County grant monies to offer direct support to victims in situations such as, but not limited to:

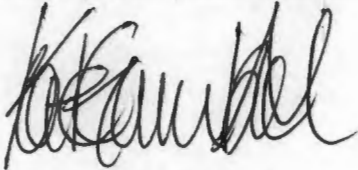
- ➔ Helping with childcare expenses so victims are able to attend counselling and attend medical appointments associated with injuries, both physical and psychological, from a crime. Additionally, helping with some of the expenses associated with receiving medical care in large cities for injuries incurred from a crime.
- ➔ Purchasing clothing and personal hygiene items for persons who have had to flee abusive/dangerous situations and were unable to take their belongings.
- ➔ Paying for hotels so victims have a safe place to stay for the night, in situations where the High Level Safe Home is at full capacity.
- ➔ Creating “care packages” for victims of sexual assault. Each care package would include undergarments, pants, a shirt and some hygiene items, because following a sexual assault examination, the victim’s clothing is retained for forensic evidence. Often victims need to wear the hospital gown home, furthering their victimization.
- ➔ The nearest sexual assault centre is the PACE Sexual Assault and Trauma Centre in Grande Prairie or their satellite office in Peace River. At PACE, adult, youth and child sexual assault victims are able to access a Sexual Violence Treatment Program with specialised counselling services, play therapy, couples counselling and a variety of group counselling services. Due to the distance, many victims are financially unable to travel to Peace River or Grande Prairie to

receive these specialised services. We would like to assist victims with some of the financial burden, such as the hotel cost.

- Often times, difficult situations arise, requiring varying degrees of direct support. In the middle of the night, it is not always feasible to contact provincial/federal programs to receive financial assistance. In these instances, it would be beneficial to have funds that can be used for direct victim support, such as a hotel or a bus ticket to a safe place.

Our goal in applying for the grant, in the amount of \$10,000, is to ensure that victims of violent crime and/or trauma receive the care and assistance that they need, meeting both their physical and psychological needs.

Thank you for your consideration,



Katie Gamble-Martinaj
Mackenzie Regional Community Society
Victim Services
Program Coordinator
P: 780-927-3257
F: 780-927-4425

From: [BM Wieler](#)
To: [Jannelle Batt](#)
Subject: 2018 Grant
Date: November-23-17 11:30:39 AM

So far in the past we always used the grant for operating expenses . This year we had to put in a new chimney as the old one was in very bad shape and it is an old building so there is always something . We are very grateful for these yearly grants ! Sincerely Ben Wieler secretary treasurer of the Seniors Inn Society .

Friday, November 17, 2017

To: Mackenzie County

Re: Tompkins Improvement Board (TIB) 2018 Grant Application

If Tompkins Improvement Board receives funds for the 2018 grant, it will be used to get a cost assessment done on the proposed Community Complex for Blue Hills.

The cost assessment is a requirement to seek out further financial assistance for the development and construction of the Blue Hills Community Complex in the future. The Community Complex would be a joint venture between Mackenzie County and the Fort Vermilion School Division.

The Community Complex would benefit the community of Blue Hills, as it would allow any ice rink activities to be sheltered and out of the elements of wind, snow and cold temperature. The complex would allow the people to skate and interact in adverse weather. It would also allow the community to use the facility as a place for indoor activities such as indoor auctions, trade shows, any other sports or horse activity during the summer, as well as a community hall for large gatherings, meetings or conferences, and community functions such as weddings and music festivals.

The Community Complex would benefit Blue Hills Community School as it would allow the school teams to have a proper facility for their sports programs, such as basketball, hockey and indoor archery. The facility would also benefit the community as it would allow high school to be offered and thus more students would obtain their high school diploma. The complex would let the community attend school functions such as Christmas programs and sports events.

For any more information please contact the Tompkins Improvement Board.

Chair - Henry Driedger – 780-502-3272

Vice Chair - John Zacharias – 780-841-1547

Thank you Sincerely,

Henry Driedger
Chair person
Tompkins Improvement Board

